



**PANAMA MARITIME AUTHORITY**  
**MERCHANT MARINE CIRCULAR MMC-316**

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**To: Ship-owners/Operators, Company Security Officers, Legal Representatives of Panamanian Flagged Vessels, Panamanian Merchant Marine Consulates and Recognized Organizations (RO)**

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**Subject: SEGUMAR Houston Office**

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**1. Introduction**

1.1. Taking into account that Houston, Texas (USA) is an Energy Center city where several contracting drilling companies have their offshore units with the Panamanian flag, international well maintenance companies have headquarters in Houston, Texas (USA) and the special relationship that dates back to more than one hundred years between Panama and Houston, this Administration has developed a strategic plan to meet the needs of our registry's offshore users, to improve and provide the best quality customer service into this market segment.

**2. Plan-for the Offshore Industry**

2.1. In order to offer commitment and an exclusive service to our offshore customers, the Panama Maritime Authority, with great pleasure, announces the opening of Segumar Office in Houston, Texas (USA) in charge of providing the following services:

- .1 Authorization letters
- .2 International Tonnage Certificate endorsements (ITC-69)
- .3 Minimum Safe Manning Certificates
- .4 Exemption Certificates
- .5 Bunker Certificates (BCC)
- .6 Wreck Removal Certificates (WRC)
- .7 Athens Convention Certificates (PAL)
- .8 Certificate of Liability for Oil Pollution Damage, 1992 (CLC92)
- .9 ISM Declarations for Company and Declaration of Designated Person endorsement

<i>Prepared by: Translator</i>	<b><i>Revised by: Compliance and Enforcement Deputy Chief</i></b>		<i>Approved by: Compliance and Enforcement Chief</i>
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2.2. This Segumar Office will also offer advice and coordination services with regard to issues related to others departments:

- .1 Casualty Investigations.
- .2 Annual Safety Inspection (ASI) - flag State Control.
- .3 Port State Control (PSC)
- .4 Any other service that the offshore industry recommends.

2.3. Users will be able to request the issuance of any of the technical matters above-mentioned and of any other documentation so recommended by the industry to a better service. Users could also follow up the published Merchant Marine Circulars exclusively concerning offshore matters to be published to aware requirements and instructions.

2.4. Furthermore, this division will have full decision capacity to provide the fastest service to our offshore users.

2.5. The contact details of Segumar Houston Office is as follow:

Person in charge (PIC): Eng. Arnulfo Botacio R  
Phone: +1 713-622-4459  
Email: [offshore@segumar.com](mailto:offshore@segumar.com)  
Address: 24 Greenway Plaza # 1307  
Houston, TX 77046, EE. UU.

2.6. Starting November 16, 2017, we invite the offshore users of our registry to use our new Segumar Houston Office and of their best convenience.

**November, 2017** – content reviewed due to formal opening of Segumar Houston dedicated to Offshore Industry.

**August, 2016** – Adding contact of Seafarers General Directorate.

**August, 2015**

**Inquiries concerning the subject of this Circular or any request should be directed to:**

**SEGUMAR-Panama**

**Directorate General of Merchant Marine**

**Panama Maritime Authority**

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