



**PANAMA MARITIME AUTHORITY**  
**MERCHANT MARINE CIRCULAR MMC-324**

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To: Class Societies and Recognized Organizations (RO's)

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**Subject: Administrative Fee imposed by the Republic of Panama for each statutory certificates and approvals issued by Class Societies and Recognized Organizations dully authorized by the Panama Maritime Authority.**

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Reference: Resolution J.D. 018-2005, November 24, 2005  
Resolution J.D. 019-2009, October 29, 2009  
Resolution J.D. 002-2010, February 03, 2010.

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1. The purpose of this Circular is to remind all Class Societies and Recognized Organizations (RO'S), duly authorized to act on behalf of the Republic of Panama, to comply with the regulations established on the Resolution J.D. 018-2005, Resolution J.D 019-2009 and Resolution J.D 002-2010.
2. According to **Resolution J.D. 002-2010 dated February 3, 2010** the following fees are established for each Statutory or Technical certificates, including a fee for approvals, endorsements, etc. **The Certificate of Inspection of Crew Accommodation (CICA) and the International Tonnage Certificate (ITC) are not included in these fees.**
  - a). **US\$75.00** for each statutory or technical certificate issued by Recognized Organizations (RO'S) on behalf of Panama:
    1. Passenger Ship Safety Certificate (PS).
    2. Cargo Ship Safety Construction Certificate (SC).
    3. Cargo Ship Safety Equipment Certificate (SE).
    4. Cargo Ship Safety Radio Certificate (SR).
    5. Cargo Ship Safety Radiotelephony Certificate for ships less than 300GT (RTC).
    6. Cargo Ship Safety Certificate for Ship less than 500TRB (CSSC).
    7. International Load Line Certificate (ILL).
    8. Document of Authorization for the Carriage of Grain (GRAIN).
    9. International Oil Pollution Prevention Certificate (IOPP).
    10. Mobile Offshore Drilling Unit Safety Certificate (MODU).
    11. Certificate of Fitness for the Carriage of Dangerous Chemical in Bulk (BHC).
    12. International Certificate of Fitness for the Carriage of Dangerous Chemicals in Bulk (IBC).
    13. Certificate of Fitness for the Carriage of Liquefied Gases in Bulk (GC).
    14. International Certificate of Fitness for the Carriage of Liquefied Gases in Bulk (IGC.)
    15. Safety Certificate for Pleasure Vessels (PLECE).
    16. Document of Compliance (DOC).
    17. Safety Management Certificate (SMC).
    18. Document of compliance with the special requirements for ships carrying dangerous goods (IMDG).
    19. International Pollution Prevention Certificate for the Carriage of Noxious Liquid

Prepared by: Lawyer	<i>Revised by: Compliance and Enforcement Deputy Chief</i>	<i>Aproved by: Compliance and Enforcement Chief</i>
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Substances in Bulk (NLS).

20. High-Speed Craft Safety Certificate (HSC).
21. Safety Certificate for Fishing Vessels of 24 Meters of Length or more (FISVEL).
22. International Sewage Pollution Prevention Certificate (ISPP).
23. International Air Pollution Prevention Certificate (IAPP).
24. International Certificate of Fitness for the Carriage of INF Cargo (INF).
25. Nuclear Passenger Ship Safety Certificate.
26. Nuclear Cargo Ship Safety Certificate.
27. Special Purpose Ship Safety Certificate (SPS).
28. International Anti-Fouling System Certificate (AFS).
29. Polar Ship Certificate
30. Conditional Certificates (as defined in MMC No.156).

b). **US\$50.00** for each endorsement (annual, intermediate) of statutory or technical certificates, approvals, emission, re-emission, endorsement, change of name or any modifications of plans, manual and /or record books.

1. Shipboard Marine Pollution Emergency Plan for Noxious Liquid Substances (SMPEP).
  2. Cargo Securing Manual.
  3. Intact Stability Booklet.
  4. Damage Stability Booklet.
  5. Shipboard Oil Pollution Emergency Plan (SOPEP).
  6. Garbage Management Plan
  7. Ship Security Plan (SSP)
  8. Fire Control Plan
  9. Damage Control Plans.
  10. Procedures and Arrangements manual (ANNEX II)
  11. Bulk Carrier Operating Booklet
  12. Operation Manual for Nuclear Ships
  13. Cooperation Plan for the Search and Rescue Services in case of Emergency.
  14. Enhanced Survey Program (ESP).
  15. Any other document.\*
3. Taking in consideration that **Resolution J.D. 002-2010 dated February 3, dated 2010** establish in Article Fourth that the Panama Maritime Authority, through the Directorate General of Merchant Marine will be able to include at any time any other certificates, endorsements, plans and booklets, approval of the following Plans and Booklets are part of the scope:
1. Volatile Organic Compounds (VOC) Management Plan.
  2. Ship to Ship Transfer (STS) Operations Plan.
  3. Grain Loading Booklet.
  4. Technical File (NOx Technical Code)
  5. ODMC Operation Manual (MARPOL I/31)
  6. Ship Structure Access Plan (SOLAS II-1/3-6)
  7. Bulk Carrier Booklet (SOLAS VI/7)
4. By **Resolution 106-25-DGMM dated May 4<sup>th</sup>, 2012:**
1. Maritime Labour Certificate (MLC) **US\$75.00**
  2. Declaration of Maritime Labour Compliance Part II **US\$75.00**
  3. Endorsement of the Maritime Labour Certificate. **US\$50.00**

\* In this point are included all the plans, manual and /or record books approved by this Administration.

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5. By Note No. 106-01-253-DGMM dated May 20<sup>th</sup>, 2015:

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| 1. International Maritime Solid Bulk Cargoes Certificate (IMSBC)     | US\$75.00 |
| 2. Caribbean Cargo Ship Safety Certificate (CCSSC).                  | US\$75.00 |
| 3. International Energy Efficiency Certificate. (IEEC)               | US\$75.00 |
| 4. Mobile Offshore Unit Safety Certificate (MOU)                     | US\$75.00 |
| 5. International Engine Air Pollution Prevention Certificate (EIAPP) | US\$75.00 |
| 6. Endorsement for Intermediate Verification of the ISSC.            | US\$50.00 |

6. Conditional Certificates, previously authorized by SEGUMAR office will have a cost of US\$75.00

7. This Administration through the Directorate General of Merchant Marine may incorporated at any time other statutory or technical certificates, endorsements, approvals, manuals, record books issued by Class Societies and Recognized Organizations (RO'S). The Class Societies and Recognized Organizations (RO'S) shall comply with these payments since the date of authorization for each certificate or endorsement.

8. For the issuance of the International Tonnage Certificates (ITC) the Merchant Marine Circular (MMC 67) specifies the fees.

9. According to the Circular MMC-159, Class Society and Recognized Organization must submit a monthly report of statutory certificates endorsements, and plan approvals. This report must be sent to [ro-panama@segumar.com](mailto:ro-panama@segumar.com) and [statutories@segumar.com](mailto:statutories@segumar.com). Quarterly payments must be sent every three (3) months to PANAMA MARITIME AUTHORITY international bank account. Official receipts should be requested to [agomez@segumar.com](mailto:agomez@segumar.com) with c.c. at [rbecerra@segumar.com](mailto:rbecerra@segumar.com) .

10. This Merchant Marine Circular supersedes the Merchant Marine Circular 146.

**April 2018 – E.mails for official receipts are updated in paragraph 9.**

**December 2016 – the word “Interim” is deleted from Cargo Ship Safety Radiotelephony Certificate for ships less than 300GT (RTC) and Cargo Ship Safety Certificate for Ship less than 500TRB (CSSC).**

*Polar Ship Certificate is included in paragraph 2*

**June 2016 – amendment to paragraph 3, amendment to paragraph 8**

**December 2015 - clarifying any other document and new paragraph added.**

**October 2015 – point 6 added, amended to point 2 a) 29 and amendment to first Reference point.**

**October 2015 – New content**

**June, 2014 – Changes in Reference, new point b and changes in point 4.**

**September 2006**

**Inquiries concerning the subject of this Circular or any request should be directed to:**

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