



**PANAMA MARITIME AUTHORITY**  
**MERCHANT MARINE CIRCULAR MMC-337**

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Republic of Panama  
Tel: (507) 501-5355  
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**To:** Ship-owners/Operators, Company Security Officers, Legal Representatives of Panamanian Flagged Vessels, Panamanian Merchant Marine Consulates and Recognized Organizations (ROs).

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**Subject:** Instructions for Payments to CSR and ISSC

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**Reference:** SOLAS 74/78 Chapter XI-2  
Resolution No. 106-059-DGMM of July 11th, 2012  
Resolution JD 038-2014 of November 12th, 2014  
Resolution JD 040-2014 of November 12th, 2014  
MMC-183  
MMC-205  
MMC-242

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1. The purpose of this Circular is to inform all the users of the Panamanian Registry the following instructions for the payment of the Continuous Synopsis Record (CSR) and International Ship Security Certificate (ISSC):
  - a) If the Payment of the Continuous Synopsis Record (CSR) or International Ship Security Certificate (ISSC) is made in our Head Office in Panama or through any Panamanian General Consulate that not mentioned below, those certificates **will be printed in Panama** with the regular cost that is indicated in the MMC-183 and MMC-205 and the customer should provide us the International courier account to send the original certificate by courier.
  - b) If the Continuous Synopsis Record (CSR) or International Ship Security Certificate (ISSC) is requested in any Segumar Offices or through any Panamanian Merchant Marine Consulates (listed below) a consular fees are applicable for **One hundred Dollars (US\$100.00)** per certificate plus the regular cost established by MMC- 183 and MMC- 205.
2. Please be sure to submit the receipt with the total amount for the issuance of the CSR and ISSC through the following website link <http://certificates.amp.gob.pa/certificates>.
3. This Administration reminds to all users that these certificates will be **printed in the same Segumar Office or Panamanian Merchant Marine Consulates** where you made the payment.

Prepared by: Lawyer	Revised by: Compliance and Enforcement Deputy Chief	Approved by: Compliance and Enforcement Chief
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4. These are the offices authorized to charge a consular fee:

- a) Panama Consulate in Portugal
- b) Panama Consulate in Kobe, Japan
- c) Panama Consulate in Hamburg, Germany
- d) Panama Consulate in Venecia, Italy
- e) Economic & Commercial office of Panama in Hong Kong
- f) Segumar –Tokyo (Panama Consulate in Tokyo, Japan)
- g) Segumar – Imabari ( Panama Consulate in Kobe, Japan)
- h) Segumar – Singapore (Panama Consulate in Singapore)
- i) Segumar – Piraeus ( Panama Consulate in Piraeus Greece)
- j) Segumar – Istanbul (Panama Consulate in Istanbul, Turkey)
- k) Segumar – Korea –Seoul Office ( Panama Consulate in Korea, Seoul)
- l) Segumar – Miami (Panama Consulate in New York is not authorized to charge a consular fee only the cost established by MMC-183 and MMC-205)**
- m) Segumar – Dubai (Panama Consulate in Dubai, EA)
- n) Segumar – Manila (Panama Consulate in Manila, Philippines)
- o) Segumar – London (Panama Consulate in London, UK)
- p) Segumar – Houston (Panama Consulate in Houston, US)
- q) Segumar – Shanghai (Panama Consulate in Shanghai)

For any assistance, please feel free to contact us at the following email: [csr@amp.gob.pa](mailto:csr@amp.gob.pa), [issc@amp.gob.pa](mailto:issc@amp.gob.pa) or through any of the SEGUMAR offices worldwide according to the Merchant Marine Circular-242.

April 2018 - Inclusion of new Segumar Offices  
January 2018 - Inclusion of new Segumar Offices.  
June, 2017  
October, 2016

**Inquiries concerning the subject of this Circular or any request should be directed to:  
Maritime Ships Security Department  
Directorate General of Merchant Marine  
Panama Maritime Authority**

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