



PANAMA MARITIME AUTHORITY
MERCHANT MARINE CIRCULAR MMC-191

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To: Ship-owners/Operators, Company Security Officers, Legal Representatives of Panamanian Flagged Vessels, Panamanian Merchant Marine Consulates and Recognized Organizations (RO's).

Subject: On-line Application System & application forms

Reference: MARPOL 73/78, SOLAS, ITC69, Load Lines Convention, MLC2006, Bunker Convention 2001, Athens Convention 2002, Removal of Wrecks 2007, Civil Liability Convention 1992.

1. The purpose of this Merchant Marine Circular is to inform Ship-owners/Operators, Company Security Officers, Legal Representatives of Panamanian Flagged Vessels, Panamanian Merchant Marine Consulates and Recognized Organizations (RO's) that a new System has been implemented by this Administration in order to provide a better service to the users of our registry.
2. With the implementation of this tool services, our users can place their request through the on-line system, using the following link: <http://certificates.amp.gob.pa/certificates>; our users will be able to fulfill the electronic application to request the Certificates issued by Segumar Offices around the world.
3. Certificates will be printed and signed by the Segumar Office or by a Panamanian Consulate duly authorized by the Administration for this purpose.
4. A tutorial video is available to show step by step the whole processes of application through this platform.
5. From 1st August of 2016 you can apply directly for the issuance of the following Certificates:
 - a) Bunker Convention Certificate 2001 (BCC)
 - b) Wreck Removal Convention Certificates (WRC)
 - c) Passenger Ships Liability Certificate as per Athens Convention 2002 (PAL)
 - d) Civil Liability Convention Certificate 1992 (CLC)
 - e) Maritime Labor Convention 2006 (DMLC Part I).
6. We will incorporate the remaining Certificates into the on-line system in a progressive way, and correspondence notification will be posted in this Merchant Marine Circular.

Prepared by: Lawyer	Revised by: Compliance and Enforcement Deputy Chief	Approved by: Compliance and Enforcement Chief
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		Page 1 of 3

7. In the meantime, the procedure for application and issuance of the following certificates will remain as it has been done up to now (fulfilling the application form and sending your request by e-mail):

International Tonnage Certificates (ITC69) and National Tonnage Application Forms

SEG-01-04-01	APPLICATION FOR OPTIONAL SIMPLIFIED MEASUREMENT (Application for Tonnage Certificate for Yachts and Vessels less than 24 meters).
SEG-01-04-01	APPLICATION FOR INTERNATIONAL TONNAGE CERTIFICATE – ITC69

ISM Declaration Application Form

SEG-01-05-01	International Safety Management Ism Code Declaration Of Company
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Authorizations Application Forms

Form Code	Form Name
SEG-01-06-01	Application for Service Station Approval
SEG-01-06-02	Application for Extension of Air Supply Test for Lifeboats with a Self-Contained Air Support System
SEG-01-06-03	Application for Extension of Annual Test of 406 Mhz Satellite EPIRB
SEG-01-06-04	Application for Extension of Rescue Boats and Launching Appliances Annual Inspection
SEG-01-06-05	Application for Freeboard Assignment
SEG-01-06-06	Application for Extension of Lifeboats and Launching Appliance Annual Service
SEG-01-06-07	Application for Extension of Lifeboats on Load Release Gear Dynamic Test (every 5 years)
SEG-01-06-08	Application for Extension of the Liferaft Service
SEG-01-06-09	Application for Extension of VDR/SVDR Annual Inspection
SEG-01-06-10	Application for Extension of Breathing Apparatus, EEBD and/or SCBA Annual Inspection
SEG-01-06-11	Application for Extension of Portable Fire Extinguisher Service
SEG-01-06-12	Application for Extension for Fixed Fire-Extinguishing System Inspection
SEG-01-06-13	Application for Extension for SCBA 5 yearly Inspection

Minimum Safe Manning Certificates Application Forms

SEG-01-09-01	Application For Manning Certificate
SEG-01-09-02	Application For FPSO or FSU Minimum Safe Manning Certificate
SEG-01-09-03	Application For Mobile Offshore Units (MODU) Minimum Safe Manning Certificate
SEG-01-09-04	Single Voyage Minimum Safe Manning Application Form
SEG-01-09-05	Laid Up Application Form

Condition Assessment Scheme Form

SEG-01-10-01	Application for Condition Assessment Scheme Document (CAS)
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Exemptions and extensions Application Forms

SEG-01-11-01	Application For Exemption Certificate
SEG-01-12-01	Application For Exemption Certificate Under regulation 4.1.3 of Annex II MARPOL 73/78 (amended)
SEG-01-13-01	Application For Exemption/Extension Certificate Under regulation 20 and 21 of Annex I MARPOL 73/78 (amended) Resolution MEPC 117(25)

High Speed Application Forms

SEG-01-14-01	Application for Permit to Operate High-Speed Craft
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Crew Dispensation Application Form

SEG-01-15-01	Application for Crew Dispensation Letters
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Maritime Labour Convention, MLC 2006

SEG-MLC	Application for Issuance of Declaration of Maritime Labour Compliance Part I
SEG-MLC-1	Application for Maritime Labour Exemption Certificate

May, 2018 – *Unification of procedures (NTC–ITC69), addition in the list of electronic application to request the Certificates issued by Segumar Offices around the world.*

July 2016 – *Implementation of platform “on-line application system” amendment to paragraph 1 to 7.*

August, 2015 – *Application for the Certificate of Insurance for the Removal of Wrecks, 2007 added, reference added.*

June, 2014 – *Modification of Application for Mobile Offshore Units Minimum Safe Manning, FPSO or FSO and Application for Certificate of Insurance of Athens Convention 2002.*

October, 2013 - *Addition of Application form for Maritime Labour Exemption Certificate*

September, 2013 – *Addition of New Forms (minimum safe manning)*

March, 2013 – *Addition of Application for DMLC part I*

November, 2012 – *Change in Forms*

September, 2010 – *Change and Addition of Forms*

Inquiries concerning the subject of this Circular or any request should be directed to:

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